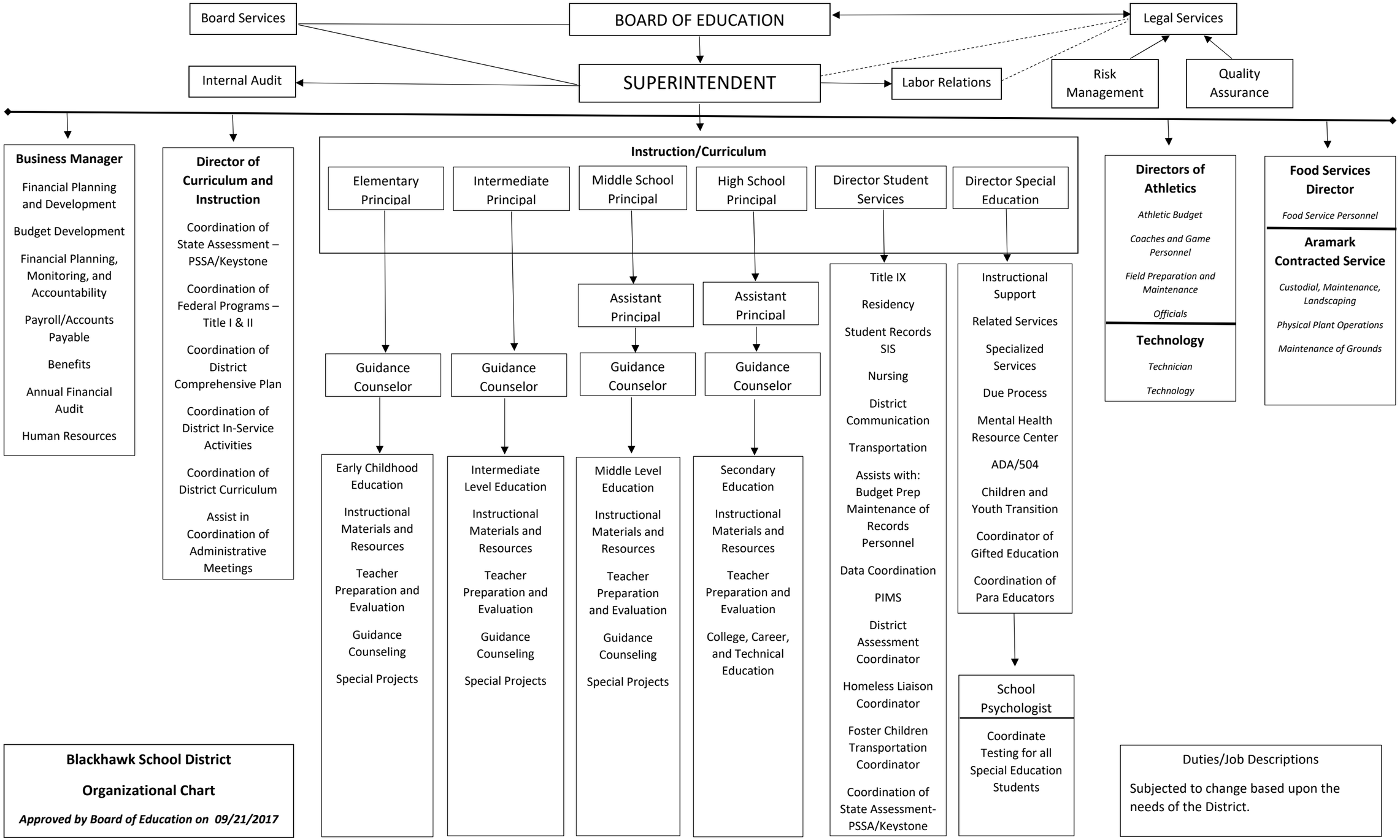
Board Services
BOARD OF EDUCATION
Legal Services
Internal Audit
SUPERINTENDENT
Labor Relations
Risk Management
Quality Assurance
Business Manager
Financial Planning and Development
Budget Development
Financial Planning, Monitoring, and Accountability
Payroll/Accounts Payable
Benefits
Annual Financial Audit
Human Resources
Director of Curriculum and Instruction
Coordination of State Assessment – PSSA/Keystone
Coordination of Federal Programs – Title I & II
Coordination of District Comprehensive Plan
Coordination of District In-Service Activities
Coordination of District Curriculum
Assist in Coordination of Administrative Meetings
Instruction/Curriculum
Elementary Principal
Intermediate Principal
Middle School Principal
High School Principal
Director Student Services
Director Special Education
Assistant Principal
Assistant Principal
Guidance Counselor
Guidance Counselor
Guidance Counselor
Guidance Counselor
Early Childhood Education
Instructional Materials and Resources
Teacher Preparation and Evaluation
Guidance Counseling
Special Projects
Intermediate Level Education
Instructional Materials and Resources
Teacher Preparation and Evaluation
Guidance Counseling
Special Projects
Middle Level Education
Instructional Materials and Resources
Teacher Preparation and Evaluation
Guidance Counseling
Special Projects
Secondary Education
Instructional Materials and Resources
Teacher Preparation and Evaluation
College, Career, and Technical Education
Title IX
Residency
Student Records SIS
Nursing
District Communication
Transportation
Assists with: Budget Prep Maintenance of Records Personnel
Data Coordination
PIMS
District Assessment Coordinator
Homeless Liaison Coordinator
Foster Children Transportation Coordinator
Coordination of State Assessment-PSSA/Keystone
Instructional Support
Related Services
Specialized Services
Due Process
Mental Health Resource Center
ADA/504
Children and Youth Transition
Coordinator of Gifted Education
Coordination of Para Educators
School Psychologist
Coordinate Testing for all Special Education Students
Directors of Athletics
Athletic Budget
Coaches and Game Personnel
Field Preparation and Maintenance
Officials
Technology
Technician
Technology
Food Services Director
Food Service Personnel
Aramark Contracted Service
Custodial, Maintenance, Landscaping
Physical Plant Operations
Maintenance of Grounds
Blackhawk School District
Organizational Chart
Approved by Board of Education on 09/21/2017
Duties/Job Descriptions
Subjected to change based upon the needs of the District.